

ADVERT FOR CLINICAL PROGRAMME COORDINATOR – HIV/AIDS: HTS, STI & HTA
REF NUMBER: UTHUK 07/2024 AND DISTRICT MENTOR COORDINATOR REF NUMBER
UTHK 08/2024 CLOSING DATE 30 SEPTEMBER 2024



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Postal Address Private Bag X9958 Ladysmith 3370

UTHukela District Office

Physical Address : 32 Lyell Street, Ladysmith

Tel: 0366312202 Fax: 0366310530
www.kznhealth.gov.za

Email address: thulisile.simelane@kznhealth.gov.za

ADVERTISEMENT OF POST

TO: ALL HEAD OF INSTITUTIONS AND DEPARTMENTS

VACANCIES IN THE DEPARTMENT OF HEALTH: UTHUKELA DISTRICT OFFICE
CIRCULAR MINUTE: UTK 04/2023

The content of this circular minute must be brought to attention of all eligible personnel and employees in your establishment without delay. Institution must notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal places of work.

DIRECTION TO CANDIDATES

1. The following documents must be submitted:

- **The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full.**
- **Detailed Curriculum Vitae (CV). Information such as Educational qualifications date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV.**
- **Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only.**
- **The reference number must be indicated in the column provided on the form Z83 as per job advertisement e.g. UTHUK 09/2022.**

2. People with disabilities should feel free to apply.

NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted.

4. The appointment is subjected to positive outcome obtained from the State Security Agency (SSA) to the following checks: Security Clearance, Citizenship Qualification, CIP checks and previous employment experience.

5. Should you not be contacted within 2 months of the closing date of the advertisement, please consider your application to be unsuccessful.

6. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered).

7. Please note that due to financial constraints, no S&T payments will be considered to candidates that are invited for the interview.

(This department is an equal opportunity; affirmative action employer whose aim is to promote representatively in all occupational categories in the Department)

All Applications Should Be Forwarded To: The Human Resource Manager: UThukela Health District Office, Private Bag X9958, Ladysmith 3370 OR Hand Deliver to: 32 Lyell Street ,Ladysmith 3370 . (For attention: HUMAN RESOURCE MANAGER) OR Email your application at: Uthukela.HRJobapplication@kznhealth.gov.za Closing Date: 30 September 2024

MRS. N.C NDHLOVU
DISTRICT DIRECTOR: DHO
UTHUKELA DISTRICT OFFICE

08/09/2024
DATE

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ADVERTISEMENT

POST : CLINICAL PROGRAMME CO-ORDINATOR: HIV / AIDS: HTS, STI &HTA POST
COMPONENT : NURSING
CENTRE : UThukela Health District Office
REFERENCE : UTHUK 07/2024
REMUNERATION : R 520 560.00 p.a
BENEFIT : 13th Cheque, Medical Aid (optional), Housing Allowance
(Employee must adhere to prescribed requirements) Medical Aid (Optional)
Rural allowance (on claim basis)

MINIMUM REQUIREMENTS FOR THE POST

- Grade 12/ Matric Certificate.
- An appropriate B Degree / National Diploma or equivalent qualification in Nursing PLUS
- Minimum of 7 year appropriate/ recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing
- Registration as a Midwife /Accoucheur with SANC
- Current Registration with SANC
- Valid Driver's License – Code 8 plus
- **Only Shortlisted candidates will be required to submit proof of experience/ service certificate endorsed by HR Department.**

RECOMMENDATION

- Proof of Computer Literacy- Ms Office (Word, Excel, Outlook & PowerPoint)

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Strong interpersonal and communication skills
- Report writing
- Knowledge on District Health Systems
- Knowledge of relevant regulation and policies
- An understanding of challenges facing the Public Health sector
- Ability to translate and transform objectives into practical plan
- Leadership, organizational, decision making and problem solving abilities within the DHS framework

KEY PERFORMANCE AREAS

- To coordinate and facilitate the implementation of HIV/AIDS/STI and HTA programmes and monitor related projects towards prevention, case finding and linkage to care activities through guidance.
- Plan, organize and conduct community rallies and events that convey health message and practices which support health programme prevention strategies.
- Ensure that clinical strategies to manage health conditions contained under Health programme are implemented in all institutions together with asset management.
- Monitor indicators which measure health practices in institutions, provide support and report on findings to District Health Management.
- Network with other Provincial departments and nongovernmental organizations to maintain referral service for community members inclusive of operations Sukuma Sakhe, identity documents, home based care services and orphan assistance thereby supporting the broader health care provision in the District.
- Analyze emerging health practices, trends and introduce remedial action in conjunction with health specialist

ENQUIRIES: Mrs. T.J. Mpembe

Telephone: 036 6312202 Ext. 102

CLOSING DATE: 30 September 2024