



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Physical Address: 34 WILSON STREET-DUNDEE 3000
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www.kznhealth.gov.za

**Umzinyathi Health District Office.
HRM Services**

Reference : HRM 4/1/1
Enquiries : Mr. BF Masondo
Date : 20 January 2025

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE: UMZIN/02/2025

The contents of this Circular Minute must be brought to the attention of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal places of work.

DIRECTIONS TO CANDIDATES

The following documents must be submitted and if not submitted the applicant will be disqualified forthwith:-

Application for Employment Form (Z83) must be fully completed, which is obtainable at any Government department OR from the website- www.kznhealth.gov.za

Only Z83 and Curriculum Vitae must be attached.

The reference number must be indicated in the column provided on form Z83, e.g. Reference Number: **(UMZIN/02/2025)**.

Failure to comply with the above instructions will disqualify the applicants.

Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome.

(This institution is an equal opportunity, affirmative action employer, whose aim is to promote representativity at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s).

CLOSING DATE FOR APPLICATIONS IS: 07 February 2025 at 16h00.

MRS. S SIBIYA
ACTING DISTRICT DIRECTOR

DATE

ADVERTISEMENT OF POST

POST : Professional Nurse (General Stream) with Midwifery X4
Maternity (Obstetrics & Gynae)

Sub-Districts : Dundee Hospital 1, Charles Johnson Memorial Hospital 1,
Greytown Hospital 1, Pomeroy CHC1.

CENTRE : UMzinyathi District Health District Office

REFERENCE NUMBER : UMZIN/02/2025

MINIMUM REQUIREMENTS:

- Senior Certificate (Grade 12) or equivalent qualification PLUS
- Diploma / B Degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse with Midwifery.
- Registration with the SANC as Professional Nurse with Midwifery.
- Current SANC receipt (2024)

NB: Certificate of service from current and previous employers stamped and signed by the Human Resource Department will be required when shortlisted on or before the interview date

EXPERIENCE AND REMUNERATION:

Salary Grade 1: R307 473.00 per annum

Experience

No Experience

Salary Grade 2: R375 480.00 per annum

Experience

A minimum of ten (10) years appropriate recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.

Salary Grade 3: R451 533.00 per annum

Experience

A minimum of twenty (20) years appropriate recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.

OTHER BENEFITS : Rural Allowance, 13th Cheque, Medical Aid (Optional), Housing allowance (employee must meet prescribed requirements)

KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED:

- Knowledge of nursing care processes and procedures, nursing statutes and other legal frameworks such as: Nursing Act, Health Act, Patient's Rights Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, etc.
- Good skills in: Communication, report writing, facilitation, co-ordination, planning & organizing, decision making, computer usage.
- Ability to formulate patient related policies.
- Basic understanding of HR and Financial policies and procedures.
- Team building and cross cultural awareness.

KEY PERFORMANCE AREAS:

- Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required.

GROWING KWAZULU-NATAL TOGETHER

- Work as part of the multidisciplinary team to ensure good nursing care.
- Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences.
- Ensure accurate and proper record keeping for statistical purpose.
- Implement activities aimed at the improvement of women's health.
- Able to plan and organize own work and that of support personnel to ensure proper nursing care.
- Adhere to the correct use of partogram.
- Implement infection control standards and practices to improve quality of nursing care.
- Ensure adherence to the ARV/TB/STI and VTP guidelines.
- Help Babies Breath (HBB)
- Ensure proper utilization of all the resources.

Enquires: Mrs. K Edi

Tel: 034 2999100

CLOSING DATE : 07 FEBRUARY 2025 at 16h00

**Applications forwarded to:
HUMAN RESOURCE OFFICE
PRIVATE BAG X2052
Dundee
3000**

**Email to: Bongumusa.masondo@kznhealth.gov.za
Mbalenhle.ngwenya@kznhealth.gov.za**

NB: Please note that due to financial constraints, there will be no payment of S & T and resettlement claims.