

MAINTENANCE REGISTER



UNIT: _____

YEAR: _____



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

GROWING KWAZULU-NATAL TOGETHER

Date Requested	Request number	Maintenance required				Job card number	Date completed
Unit staff name:		Unit staff Signature:		Maintenance staff name:		Maintenance staff signature:	
Follow up date:	Action taken by unit staff: (Include any escalation to Hosp. Management)		Mode of communication:	Person contacted:	Response date:	Maintenance response: (Include why job not completed)	Response from:

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