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www.kznhealth.gov.za

Enquiries: Dr S. Chetty

Date: 06 January 2026

TO: ALL HEADS OF INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE NUMBER: EB01/2026

The content of this circular Minute must be brought to the attention of all eligible personnel and employees in your establishment without delay. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
 - New application for employment Form Z83 which is obtainable at any Government Department OR from website www.kznhealth.gov.za (Z83 must be fully completed)
 - Detailed Curriculum Vitae.
2. **Applicants are not required to submit copies of educational qualifications, documents will be requested only from shortlisted candidates**
3. The reference number must be indicated in the column provided in the form Z83
4. People with disabilities should feel free to apply for the post

NB: (a) Failure to comply with the above instructions will disqualify applicants.

(b) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, Citizenship), verification of Educational Qualifications by SAQA, verification of Previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/ Permanent Residence/ work Permit holders must submit a documentary proof together with their applications.
6. **This department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all occupational categories in the department.**

CLOSING DATE FOR APPLICATIONS IS 16 January 2026

Original signed by Acting District Director

Mr M Green

Acting District Director

uMgungundlovu Health District Office

VACANCY

POST	: NHI Sessional Medical Officer
No OF POSTS	: 01
COMPONENT	: Medical services
INSTITUTION	: EAST BOOM COMMUNITY HEALTH CENTRE [Msunduzi Central Sub-District]
PERIOD	: 01 April 2025 to 31 March 2026 (Renewable)
REFERENCE NO	: EB 01/2026
SALARY	: R436 per hour: Less than 5 years' experience, after completion of Community Service R498.00 per hour: at least 5 years' experience, after completion of Community Service R576.00 per hour: 10 years and more experience, after completion of Community Service

Allocations are based on the need at the time of appointment for the PHC facilities under EAST BOOM CHC.

BENEFITS: Payment as sessions on PERSAL.

Hours worked will be limited to 15 sessions (15 hours) per week at the PHC clinic.

Vacation Leave: As per the sessional model - 1 hour per 17 hours worked.

General Practitioners in private practice may apply.

NB: Cost for Kilometers travelled will be reimbursed, but capped at no more than 200km return-trip per day and up to a maximum of 2.0 Litre engine capacity.

Exclusion: Doctors already working full time for the Department of Health will not be considered for NHI posts.

MINIMUM REQUIREMENTS

- MBCHB or equivalent Medical Degree
- Registration with the HPCSA as an Independent Medical Practitioner plus current registration certificate with the HPCSA and renewal for 2025/ 26
- Unendorsed valid Driver's License
- Doctors should ideally be **residing within uMgungundlovu District**
- Non South African citizen applicants need to have a valid work permit in compliance with HR Circular 49 of 2008 obtainable from any government department
- Six years (6) relevant experience after registration as Medical Practitioner with a recognized Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Sound Knowledge of Primary health care
- Sound Knowledge of communicable disease
- Sound Knowledge of HIV/ AIDS and TB Management including current National guidelines
- Sound knowledge of Obstetrics and Gynaecology
- Sound knowledge of Antenatal Care
- Sound Knowledge of child health and IMCI
- Sound Knowledge of emergency care
- Sound Clinical knowledge and experience
- A Diploma in HIV Care or Family medicine would be an advantage
- Sound medical ethics
- Knowledge of the relevant Acts, Policies and regulation administered by the KZN Department of Health, including but not limited to National Health Insurance, Batho Pele Principles and Patient's Rights Charter
- Good communication, leadership, decision-making, inter-personal skills and computer literacy skills

- Ability to work as part of the PHC Team
- Ability to manage conflict

KEY PERFORMANCE AREAS

- Clinical responsibility are working as a consulting doctor in primary health care clinics including examine, investigate, diagnose, and oversee treatment of patients, including but not limited to: Acute and chronic illnesses, TB, patients for ARVs, sick children, antenatal patients and mental health care users.
- Promote and ensure good continuity of care.
- Dispense medication in the consulting room.
- To manage critically ill patients appropriately and transfer them timeously
- Provide preventive health interventions and measures to promote health care.
- Provision of quality patient-centered care and community orientated for all patients.
- Maintain a high quality clinical service by providing regular in-service training for other clinical personnel.
- Maintain accurate and appropriate health records in accordance with the legal and ethical considerations and continuity of patient care.
- Ensure compliance with Essential Medicine List (EML) Standard Treatment Guidelines (STG) and Adult Primary Care (APC).
- Provide medical support to PHC nursing staff.
- Performance of required administrative duties.
- Ensure that relevant patient statistics are maintained, including Tick Register, tally sheets etc.
- Sign the clinic security and attendance registers and submit monthly statistics timeously.
- Handle a limited number of disability grant assessments.
- Perform duties as delegated by supervisor.
- Work in Collaboration with other medical practitioners and other health care workers in neighboring health institutions.
- Participate in and support CPD (continuous Professional Development) and training
- The Incumbent will rotate to other PHC facilities as the need arises
- The incumbent will be accountable to the clinic Operational Manager , Supervising Institutional Medical or Clinical Manager

ENQUIRIES: Dr S. CHETTY

Tel: 033 – 264 4900

All applications should be forwarded to: OR
 The human Resource Manager
 East/Boom Community Health Centre
 Private Bag X 4018
 Willowton
 Pietermaritzburg
 3200

Hand Delivered to:
 East/Boom Community Health Centre
 541 Boom Street
 Pietermaritzburg
 3200

 Checked by Manager of component

 Date

 Checked by HR Manager

 Date