



VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE NUMBER PSH 03/2026

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:-

(a) The most recent Z83 Application form for employment, which is obtainable at any Government Department or from the website – www.kznhealth.gov.za. The Z83 must be completed in full.

(b) Detailed Curriculum Vitae (CV) – information such as Educational Qualification, date/s of registration with relevant Councils, relevant work experience and periods in service should be clearly indicated on the CV.

(c) Applications are not required to submit copies of qualification and other relevant documents with the application. NB HR department will inform only shortlisted candidates to submit certified documents on or before the day of the interview.

(d) Applications must be submitted on or before the closing date, late/incomplete applications will be eliminated.

2. The reference number must be indicated in the column provided in the Z83 e.g. PSRH 01/2023.

3. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (Security Clearance (Vetting), Criminal clearance, credit records, and citizenship), verification of educational Qualifications by SAQA, verification of previous experience from Employers and verification from Company Intellectual Property Commission (CIPC)

4. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor.

5. Applicants are respectfully informed that, if no notification of appointment is received within Three (3) months after the closing date, they must accept that their applications were unsuccessful.

6. The Department reserves the right to or not to make appointment(s) to the advertised post(s).

7. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications.

8. Port Shepstone Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all occupational categories in the institution. People with disabilities should feel free to apply for the advertised post.

9. All shortlisted candidates will be required to submit proof of current and previous work experience (certificate of Service) endorsed and stamped by the Human Resource department prior to the date of the interview.

(N.B) KINDLY BE INFORMED THAT DUE TO THE SEVERE BUDGET CONSTRAINTS, THE DEPARTMENT IS EXPERIENCING, S&T CLAIMS & RESETTLEMENT (INCLUDING REMOVAL OF BELONGINGS) WILL NOT BE PAID TO ANY CANDIDATE THAT IS ATTENDING THE INTERVIEW PROCESS AND THOSE FOUND SUITABLE FOR APPOINTMENT.

Closing date: ~~30~~ JANUARY 2026


DEPUTY DIRECTOR: HRM


CHIEF EXECUTIVE OFFICER

DATE: 22/01/2026

DATE: 22/01/2026

DEPARTMENT OF HEALTH KZN

POST : SESSIONAL MEDICAL SPECIALIST GRADE 1, 2 OR 3- (PSYCHIATRY)
NUMBER OF SESSIONAL : (20 SESSIONS PER WEEK)
CENTRE : PORT SHEPSTONE REGIONAL HOSPITAL (PSYCHIATRIC UNIT)
NO OF POSTS : 01
REFERENCE NO : PSH 03/2026
SALARY AND EXPERIRNCE REQUIREMENTS

Medical Specialist Grade 1: R 671, 840.00 Package p.a

Appropriate qualification (MBChB or equivalent) plus registration with the HPCSA as a Medical Specialist.

Medical Specialist Grade 2: R 766, 480.00 Package pa

Appropriate qualification (MBChB or equivalent), registration certificate, plus Five (5) years' experience after registration with HPCSA as a Medical Specialist in (Psychiatry).

Medical Specialist Grade 3: R 887, 120.00 Package p.a.

Appropriate qualification (MBChB) or equivalent), registration certificate, plus Ten (10) years' experience after registration with HPCSA as a Medical Specialist in (Psychiatry).

MINIMUM EDUCATION REQUIREMENTS FOR THE POST

Senior Certificate, MBChB Degree plus FC Psychiatry or M Med Psychiatry or equivalent. Current (2026) registration with the HPCSA. Appropriate and relevant experience, skills, knowledge and competencies in Psychiatry.

KNOWLEDGE, SKILLS AND EXPERIENCE

Sound knowledge of clinical concept within the department of Psychiatry. Good clinical skills to carry out advance clinical services. Research and organizational ability. Supervisory and teaching skills. Ability to work in a team. Ability to diagnose and manage most common psychiatry conditions, including emergencies. Leadership, managerial and supervisory skills. Financial and project management. Sound knowledge of the legislative framework and protocols that govern Mental Health.

RESPONSIBILITIES / KRA'S

Provide safe, ethical and high quality of care through the development of standard, audits, research and assessments in the following arrears: Clinical and customer care (patient perspective). Close the gap to provide package of service. Develop a monitoring and evaluation system with performance indicators, outputs, outcomes and target in agreement with the institutional management. Develop, maintain and audit the correct implementation of clinical protocols, guidelines ensuring efficient, effective and seamless service delivery process within the hospital referring and receiving facilities. To promote team work and improve relations within and between other specialities and other stakeholders within the referral system to improve service delivery capacity. Plan and provide continuous medical education to multi multidisciplinary team member. Manage performance of junior staff within the era of control. Assist with the process to plan, monitor and evaluate the cost effectiveness of service provided.

Detailed application for employment (Z83) and Curriculum Vitae.

Certified copies – MUST NOT BESUBMITTED WHEN APPLYING FOR EMPLOYMENT.

NB: APPLICANTS ARE ENCOURAGE TO UTILISE COURIER SERVICES/ S'THESHA WAYA WAYA or e-mail to PSRH.Recruitment@kznhealth.gov.za

(ONLY SHORT LISTED CANDIDATES WILL BE REQUESTED TO SUBMIT PROOF OF QUALIFICATIONS AND OTHER RELATED DOCUMENTS)

ENQUIRIES

Dr. B.T MADIKANE (039) 688 6184 / 6147 or Dr. M.L Jona (039) 688 6044

APPLICATIONS

Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone 4240.

FOR ATTENTION

Mr. Z.M Zulu

CLOSING DATE

30 JANUARY 2026

NOTE

NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications