KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 20/04/2026
Closing Date: 29/04/2026

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Provincial Pharmaceutical Supply Depot

Province: KwaZulu-Natal

Department of entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods/

Date Submitted: **20/04/2026**

ITEM CATEGORY AND DETAILS

Quotation number: ZNQ0001/26

Item Category: Services

Item Description: CLEANING OF GARDENS AND GROUNDS

Quantity (if supplies): **6 MONTHS**

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Meeting

Date: 23/04/2026

Time: 11:00

Venue: 53 CREWE ROAD, MOBENI, 4060 (PPSD)

QUOTES CAN BE COLLECTED FROM: 53 CREWE ROAD, MOBENI, 4060

QUOTES SHOULD BE DELIVERED TO: 53 CREWE ROAD, MOBENI, 4060 (TENDER BOX)

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: Mr S Naicker

Email: Sagathevan.Naicker@kznhealth.gov.za

Contact number: 031 469 8323

Assistant Director Support Services: Mr S Naicker

Assistant Director Support Services Signature:

KWAZULU-NATAL PROVINCE
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DIRECTORATE:
Provincial Pharmaceutical Supply Depot

Postal Address: Private Bag X03, Mobeni, 4060
Physical Address: 1 Higginson Highway, Mobeni, 4052
Tel: 031 469 8300 Fax:031 469 83080 Email address: Sagathevan.Naicker@kznhealth.gov.za
www.kznhealth.gov.za

SPECIFICATION: CLEANING OF GARDENS AND GROUNDS

LAWNS

- Lawns to be kept free of weeds.
- Lawns/ grass patches to be cut twice a week in the summer months.
- Lawns/ grass patches to be weeded once a month. Weeds to be dug out by their roots prior to the mowing of the grass.
- Lawns to be kept at a length as stipulated by Management of the Facility.
- All edges to be kept cut or trimmed and uniform. A spade or similar tool may be used when edging lawns.

FLOWER BEDS AND SHRUBS

- These must be kept free of weeds, grass and litter.
- Boarders to be trimmed and kept neat.
- Water as and when required (Soil must be mounded around shrubs)
- Flower/shrub beds to be turned twice a month.

TREES

- To be kept neat and all old or dead branches to be removed.
- All areas surrounding the trees to be kept free of leaves.
- Branches where they constitute a danger to the public/department staff must be kept above eye level.

HEDGES

- To be kept cut at a uniform height. All sides to be uniform/ square

VEDGES

- All verges (unless excluded) surrounding the Institution's property to be kept clean and neat.

VELD/VACANT LAND

- These areas are to be kept neat.
- Wild grass to be kept short and free of refuse and litter.

CONCRETE, TARRED AND PAVED AREAS (ROADS, PARKING AREAS, ECT)

- To be kept clean by regular sweeping
- To be kept free of weeds, grass and small trees by means of spraying with suitable weed killer.

GULLEYS, DRAINS AND CHANNELS

- These are to be kept clean, free of leaves, grass and general litter (No personnel shall be allowed to walk on roofs of any nature)
- All garden refuse to be removed from site on a weekly basis.
- During the relevant dormant or low growth periods, all areas are to be kept free of leaves and to be raked during the autumn/Winter seasons.
- During the course of the contract, the Contractor is to allow for the poisoning of all weeds and foreign grass. Only the growth of recognized grass is to be encouraged. The Contractor is to supply all the necessary poisons (All poison used must not be harmful to the soil, birds, insect life and not to kill off the existing grass.

- The planting of additional grass will not form part of this contract. It must be discussed with the contact person at the institution and if necessary, a separate order will be issued for the planting of grass.
- Leaves from trees must not be allowed to accumulate, rake up, pack into bags and remove from the Institution to disposal site.

- Steam pressure cleaning of external buildings must be done as directed by m=management.

HOURS OF ATTENDANCE

- Staff employed for the purpose of the contract must be in attendance five (5) days per week. Monday to Friday between the hours 07:30am-16:00pm

NUMBER OF STAFF REQUIRED: Two (2)

REGISTRATION WITH REGATORY BODIES

The service provider must be registered with Department of Labour

MACHINERY AND MANNING REQIERMENTS

- The Contractor must itemize the machinery/other Equipment that their company will utilize at the institution to successfully execute the contract and service record of such machinery must be supplied by the service provider to the Institution/Facility.

MACHINERY/EQUIPMENT	QUANTITY
Lawnmower (Flymo or Equivalent)	1
Brush Cutters	2
Spades	2
Garden Forks	2
Garden Rakes	2
Garden Shears	2
Wheel Barrows	2
Bass Brooms	2

ANNEXURE 9- RESPONSIBILITIES OF THE SERVICE PROVIDER

- The service provider shall exercise all reasonable skills, care and diligence in the execution of the Services and shall carry out all its obligations in accordance with international professional standards. The Service Provider shall in all professional matters act as a faithful advisor to the department of Health.
- The service provider hereby accepts liability for and indemnifies the Department of Health against all claims, demands, fines, penalties actions, proceedings, judgements, damages, losses, costs, expenses, or other liabilities, caused by the negligence of the service provider and/or its employees of their duties and obligations under the Agreement, in delict for breach of statutory duty or otherwise.
- The Service Provider hereby indemnifies the Department of Health from any liability arising or alleged to rise out of any failure of the goods and/or services to conform to any laws, orders, regulations, requirements or standards. The Service Provider shall bear any costs of inspection or evaluation of the goods and/or services if so, required by any law and/or regulation.

- The Service Provider is expected to have adequate stock to ensure that orders are fulfilled within 2 weeks of being places. Failure to fulfill orders on more than 2 occasions within the Province of KwaZulu Natal will render this agreement null and void and allow the Department of Health to establish a contract within the next approved Service Provider.
- The Service Provider will provide education and training to end user for all products provided and follow-up with end user satisfaction with products supplied.

ANNEXURE 10- RESPONSIBILITIES OF THE DEPARTMENT

- The Department will establish a system to ensure that all negative incidents resulting from use of the Service Providers products is reported to the Service Provider.
- The System established must allow end users to easily provide feedback on products to Contract Management at Supply Chain Management.
- The department will provide written notification of the cancellation of this agreement and the reason for cancellation should this become necessary from failure on the part of the Service Provider.

End User: SIPHINDILE NGUBANE

Signature:

Date: 13/10/2025