KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date:	03/06/2026
Closing Date:	15/06/2026
Closing Time:	11:00am

INSTITUTION DETAILS

Institution Name:	Prince Mshiyeni Memorial Hospital
Province:	KwaZulu-Natal
Department of entity:	Department of Health
Division or section:	Supply Chain Management
Place where goods/	
Service is required:	PMMH (Stores)
Date Submitted:	**03/06/2026**

ITEM CATEGORY AND DETAILS

Quotation number:	ZNQ/PMM/197/26/27
Item Category:	Services
Item Description:	**05 Months contract, outsourcing collection packaging and dispatch of hospital supplies and asset**

NB1: See attached Evaluation Criteria Failing to Comply Will Result Disqualification.

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:	Complusory Briefing
Date :	08/06/2026
Time :	09:30am
Venue :	PMMH (Nurses Home Hall)

Quotes can be collected: 04/06/2026 till 05/06/2026 on site meeting, Time: 09:30 am to 15:30 pm, Place: Supply Chain Management office. Companies who failed to collect quotation document between 04/06/2026 till 05/06/2026 and late companies will not be allowed to attend the site meeting and will not be given the quotation documents.

QUOTES CAN BE DELIVERED TO: PMMH on tender box only.

Telephonic, Telex, Facsimile, Emailed and late quotation will not be accepted.

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name:	**Hloniphani Ngcobo**
Email:	**Hloniphani.Ngcobo@kznhealth.gov.za**
Contact number:	031 907 8214
Finance Manager Name:	Mr C.D Zuma
Finance Manager Signature:	

Quotation No.	**ZNQ/PMM/197/26/27**
Quotation Description	**05 Months contract, outsourcing of collection packaging and dispatch of hospital supplies and asset.**

EVALUATION CRITERIA

This institution intends to evaluate valid quotations using **four (4) evaluation stages.** These are peremptory requirements, should the bidder/tenderer fail to comply with any of the stages as stated below, the quotation will be regarded as non-responsive, and will not progress to the final stage of evaluation:

Stage 1: Administrative Compliance, Compulsory and Mandatory Requirements

- A tenderer to sign collection register and site meeting register failing to comply will result disqualification.

Stage 2: Capacity to Deliver

- A tenderer to attach proof of previous order/invoice/completion letter for cleaning of buildings, security, cleaning of gardens and grounds, hospital orderlies, hospital supplies asset etc. (**NB: Only public sector**)
- A tenderer to attach letter of good standing from the bank to demonstrate to pay labour, Material complete project on time and all other costs failing to comply will result in disqualification.

Stage 3: Compliance with Specification

Stage 4: Price and Preference Points System (Specific Goals)

STAGE 1: ADMINISTRATIVE, COMPULSORY COMPLIANCE AND MANDATORY REQUIREMENTS

NO.	REQUIREMENTS	INCLUDED IN THE PUBLISHED DOCUMENT?	TO BE RETURNED BY BIDDER/ TENDERER?
	Administrative Compliance		
1.	PARTICULARS OF QUOTATION	Yes	Yes
2.	OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01	Yes	Yes
3.	BIDDER'S DISCLOSURE (SBD4)	Yes	Yes
4.	GENERAL CONDITIONS OF CONTRACT (GCC)	Yes	Yes
5.	SPECIAL CONDITIONS OF CONTRACT (SCC)	Yes	Yes
6.	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)	Yes	Yes
	Compulsory Compliance		
7.	SUPPLIER UPDATED CIPC REGISTRATION DOCUMENTS	NO	Yes
8.	A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (For EMEs& QSEs)	NO	Yes
9.	CENTRAL SUPPLIER DATABASE COMPLIANCE REPORT (CSD)	NO	Yes
10.	A TENDERER MUST ATTACH SARS PIN OR TAX CLEARANCE CERTIFICATE	NO	Yes

Note: This relates to administrative, compulsory and mandatory returnable documents which must be fully completed, and submitted, should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation. The department reserve a right to verify validity of the documents submitted, should it be discovered that the information submitted is misrepresented the quotation will be disqualified.

STAGE 2: CAPACITY TO DELIVER

1	A tenderer to attach proof of previous order/invoice/completion letter for cleaning of buildings, security, cleaning of gardens and grounds, hospital orderlies, hospital supplies asset etc. (**NB :Only public sector**)
2	A tenderer to attach letter of good standing from the bank to demonstrate to pay labour , Material complete project on time and all other costs failing to comply will result in disqualification.

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STAGE 3: COMPLIANCE WITH SPECIFICATION

Requirement	Complies with Specification Yes /No
The bidder / Tenderer complies with attached specification document, should you fail to indicate compliance your quotation will not progress to the next stage of evaluation	

STAGE 4: PRICE AND PREFERENCE POINTS

The value of this quotation is estimated not to exceed R 50 000 000 (inclusive of all applicable taxes), therefore the 80/20 preference point system shall be applicable. Points for this quotation will be awarded for:

CATEGORY	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and must not exceed	**100**

The Department has identified the following specific goal:

Specific Goal	Number of Points allocated	Proof To Claim Specific Goal (Returnable Documents)
Gender: Full points to companies who at least 100% Owned by Black Africans who are Women.	20	1. Ownership Certificate issued by the Companies and Intellectual Property Commission (CIPC). 2. The Department will download CSD to verify this information.
NOTE: **Should a responsive bidder fail to submit proof to claim points, as stated above this will not result in disqualification, however the bidder will not be awarded points for specific goals.**		

EVALUATION CRITERIA AND SPECIFICATION APPROVED BY					
Official	**Title (Ms/ Miss/ Mrs/ Mr/Dr)**	**Surname**	**Initials**	**Date**	**Signature**
End User Representative	Mr	Shazi	K.P	03/06/2026	
SCM Official	Mr	Ngcobo	H.E	03/06/2026	

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