KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:
HUMAN RESOURCE MANAGEMENT

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Physical Address: 50 Harding Street Nedbank Building First Floor, Newcastle 2940
Tel: 034 312 1174
www.kznhealth.gov.za

Enquiries: Mr. P.B. Sangweni
Tel: 034-312 1174
Date: 19 August 2026

TO: ALL DEPARTMENTAL EMPLOYEES

VACANCIES IN THE DEPARTMENT OF HEALTH, AMAJUBA HEALTH DISTRICT OFFICE: CLINICAL PROGRAMME COORDINATOR (INFECTION PREVENTION AND CONTROL) REFERENCE NUMBER: AMAJ08/2026

The content of this Circular Minute must be brought to the attention of all eligible personnel and employees in your establishment without delay: head of components must notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal places of work

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za,
   - The Z83 form must be completed in full.
   - Detailed Curriculum Vitae (CV). Information such as Educational qualifications date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV.
   - Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only.
   - The reference number must be indicated in the column provided on form Z83 as per job advertisement e.g. AMAJ11/2026.

2. Please note that due to the large number of applications, we anticipate to receive applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only.

3. **Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews.**

4. Please note that a pre-employment screening and verification process, including CIPC, criminal records verification will be undertaken.

5. Applicants in possession of foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications

6. ***This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representatively in all levels of all occupational categories in the department.*** **People with disabilities are encouraged to apply.**

All documents to be emailed to Lungile.Mbatha3@kznhealth.gov.za : Attention: Human Resource Manager, Amajuba Health District Office **OR Dropped off** in the applications box,50 Harding Street Nedbank Building First Floor, Newcastle, 2940

CLOSING DATE: 04/09/2026

MRS. T.B.T. SAKYI
DISTRICT DIRECTOR
AMAJUBA HEALTH DISTRICT OFFICE
2026/05/19

KWAZULU-NATAL PROVINCE
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ADVERTISEMENT

POST	:	**Clinical Programme Coordinator (Infection Prevention and Control)**
CENTRE	:	**Amajuba District Health Office**
REFERENCE	:	**AMAJ 08/2026**
NO OF POSTS	:	**01**
COMPONENT	:	**Planning, Monitoring and Evaluation**
SALARY	:	**R571 604.00 per annum plus 13th Cheque, medical aid (optional) and conditional housing subsidy.**

MINIMUM REQUIREMENTS

- An appropriate B Degree/National Diploma or equivalent qualification in nursing;
- Minimum of 9 years of appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing
- At least 5 years of the period referred to above must be appropriate/recognizable experience
- Current Registration with SANC;
- Valid Driver's License (Minimum Code EB)
- Proof of Computer Literacy
- Proof of current and previous work experience endorsed by Human Resources validating the above experience

RECOMMENDATIONS

- At least one (1) year experience in Supervision/Management OR
- A one-year qualification in Infection Prevention and Control from a recognisable institution of higher learning.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES

- Report writing abilities
- Financial Management skills
- Empathy and counseling skills and knowledge
- Strong interpersonal, communication and presentation skills
- Project management skills
- Ability to make independent decisions
- An understanding of the challenges facing the public sector
- An ability to prioritize issues and other work-related matters and to comply with timeframes
- Proven initiative, decisiveness and the ability to acquire new knowledge swiftly

KEY PERFORMANCE AREAS

- Plan, develop and implement an infection prevention and control programme in keeping with the IPC standards
- Monitor implementation of the National Infection Prevention and Control Strategic Framework.
- Train and capacitate employees on Infection Prevention and Control practices to develop the necessary insight and sustain an environment conducive to Infection Prevention and Control needs.
- Organise regular Infection Prevention and Control committee meetings and document the proceedings
- Ensure the adherence / supervision of Personal Protective Equipment (PPE) and clothing for employees and members of the public when needed
- Support facilities in the implementation of Standard Operating Procedures in pertaining to IPC, waste management, environmental health, cleaning as well as decontamination of medical devices.
- Participate in annual ICRM/IHRM and IPC Risk assessments to ensure adherence to IPC standards.
- Capacitate facility IPC champions and schedule quarterly meetings to identify gaps within the IPC program.
- Monitor facility compliance to conducting awareness campaigns as per WHO and National Department of Health calendar.

Employment Equity Target for this post is an African male

Enquiries : Mr. M.S. Nzuza 078 134 0548 **Closing Date: 04/09/2026**