**KWAZULU-NATAL PROVINCE**
HEALTH
REPUBLIC OF SOUTH AFRICA

**DIRECTORATE:**

Postal Address: Private Bag x 502, IXOPO, 3276 Human Resource
Physical Address: No 1 Northway drive Morningside, IXOPO, 3276
Tel: 039 8348200 Fax: 039 834 1626
Email: zamo.dotyeni@kznhealth.gov.za

**Enquiries: Mr. Z.N Dotyeni**
**Date: 11/08/2026**

**TO: ALL DEPARTMENTAL EMPLOYEES**

Vacancies in the Department of Health, Harry Gwala Health District. Enrolled Nurse (HPV)x 1: Reference Number: **HGHD 02/2026**

The content of this Circular Minute must be brought to the attention of all eligible personnel and employees in your establishment without delay: head of components must notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal places of work

**DIRECTIONS TO CANDIDATES:**

1. The following documents must be submitted:
   (a) Application for Employment Form (Z83), which is obtained at any Government Department OR from the website: www.kznhealth.gov.za
   (b) **Comprehensive Curriculum Vitae.( with detailed relevant work experience and periods in service should be clearly indicated and Educational Qualifications )**
   (c) **Copies of qualifications, Registration certificates and drivers licence must not be submitted with the application when applying for employment.**
   (d) **All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.**
2. The Reference Number must be indicated in the column provided on the form Z83, e.g. **HGHD 02/2026**.

   **NB Failure to comply with the above instructions will lead to disqualification of applicants.** Please note that due to the large number of applications, we anticipate to receive applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only.

3. Applicants in possession of foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications
4. **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) and proof of experience.**

Please note that due to financial constraints no S&T will be considered for payment to candidates that are invited for interviews.

5. *This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representativity at all occupational categories in the department.* People with disabilities are encouraged to apply.

**All documents must be posted for: Attention: Mr. Z.N Dotyeni, Harry Gwala Health District Office, Private Bag X502, Ixopo, 3276 OR Dropped off in the applications box of Harry Gwala Health District Office, No 1 Northway Drive Morningside, Ixopo, 3276**

**Mrs. BA Mkhize**
**District Director**
**Harry Gwala Health District Office**
**Date:** 28/08/2026

**KWAZULU-NATAL PROVINCE**
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**ADVERTISEMENT**

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|---|---|
| **POST** | **: ENROLLED NURSE GRADE 1, 2 AND 3** |
| **REFERENCE NUMBER** | **: HGHD 02/2026** |
| **CENTRE** | **: HARRY GWALA HEALTH OFFICE** |
| **NO. OF POST** | **: 01** |
| **REMUNERATION** | **: GRADE 1 R229 440.00** |
| | **: GRADE 2 R272 778.00** |
| | **: GRADE 3 R319 071.00** |

**MINIMUM REQUIREMENTS**

- Senior certificate (Grade 12) or equivalent.
- Certificate of Enrollment as Enrolled Nurse.
- Current registration with SANC 2026 as enrolled nurse.
- Unendorsed Valid driver's license B1

**Salary Grade 1: Experience**

- None

**Salary Grade 2: Experience**

- A minimum of 10 years appropriate/recognizable experience in nursing after registration as an Enrolled Nurse with SANC in Enrolled Nursing.

**Salary Grade 3: Experience**

- A minimum of 20 years appropriate/recognizable experience in nursing after registration as an Enrolled Nurse with SANC in Enrolled Nursing.

**KEY PERFOMACE AREAS:-**

- Conduct health education to learners, parents, educators and community on HPV.
- Assist professional nurses with basic health screening and resuscitation in case of adverse event following immunization.
- Assist Professional Nurses Measure, interpret and record vital signs.
- Operate all relevant apparatus and equipment.
- Assist professional nurses with clinical procedure (i.e. administering of intramuscular injections).
- Assist in collection of statistics on HPV campaign.
- Monitor and report stock levels of consumables.
- Report loss or damage immediately.
- Assist with preparation of equipment and setup of screening venues.
- Liase with educators and School Governing Body on schedule school visit.

**KNOWLEDGE, SKILLS, BEHAVIOURAL ATTRIBUTES AND COMPETENCIES REQUIRED**

- Knowledge of code of conduct for Public Service employees.
- Ability to work independently
- Good communication skills and interpersonal skills.
- Planning and organizing skills
- Knowledge of scope of practice for enrolled nurses.
- Knowledge of scientific nursing practice

**ENQUIERIES: Mrs M.K NXASANA** **TELEPHONE: 039-834 1301**

**Closing Date : 18 SEPTEMBER 2026**