KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

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R.K. Khan Hospital
Human Resource Department

ADVERTISEMENT

This Department is an equal opportunity affirmative action employer. It is our intension to promote representivity (race, gender and disability) in the department through the filling of this post. Candidates whose transfer/promotion/appointment promotes representivity will receive preference.

VACANCY IN THE DEPARTMENT OF HEALTH: RKK19/2026

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:

   a) Applicants must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) ONLY.

   b) Applicants must utilize the **MOST RECENT** application for Employment Form (Z83) as issued by the Minister for DPSA(gazette on 06 November 2020-81/971431 effective 01 January 2021, which is obtainable at the Human Resource Department or from the website – www.kznhealth.gov.za

   c) Applicants are not required to submit copies of their qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only.

   d) It is the applicant's responsibility to have foreign qualifications evaluated by SAQA

2. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2021

NB: Failure to comply with the above instructions will result in disqualification of the application

4. Please note that due to the large number of applications envisaged to be received, application will not be acknowledged. If you are not contacted by us after 3 months after the closing date, please regard your application as being unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course.
5. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.
6. Due to financial constraints, no S & T or Relocation claims will be paid for attending the interview.

Original signed and kept on file

CHIEF EXECUTIVE OFFICER

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CANDIDATES WHO HAD PREVIOUSLY APPLIED MAY RE-APPLY

POST	**:**	**PROFESSIONAL NURSE SPECIALITY X 1 POST OPERATING THEATRE**
POST REFERENCE NO	**:**	**PNST4/2026**
INSTITUTION	**:**	**R.K KHAN HOSPITAL**
SALARY GRADE 1	**:**	**R495 423.00 per annum**
EXPERIENCE	**:**	**A minimum of 4 years appropriate recognizable Experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.** **A post basic nursing qualification with a duration of at least 1 year accredited with the SANC in Operating Theatre Nursing Science.**
		OTHER BENEFITS:
13TH Cheque	**:**	
Medical Aid	**:**	**Optional**
Homeowners' Allowance	**:**	**Employee must meet prescribed requirements**

MINIMUM REQUIREMENTS:

- Degree/Diploma in General Nursing / Midwifery
- Registration Certificate with SANC as a General Nurse / Midwifery.
- Degree/Diploma – Post Basic qualification – Operating Theatre Nursing Science.
- Post Basic registration certificate accredited by SANC in the relevant Speciality: Operating Theatre Nursing Science.
- Current registration receipt with SANC.
- Proof of current and previous working experience endorsed by Human Resource Department (Certificate of Service).

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCE REQUIRED:

- Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks.
- Good verbal and written communication and report writing skills.
- Decision making and problem solving skills
- Conflict management and negotiation skills.
- Project Management skills.
- Must have good knowledge of Cardiac Conditions
- Basic Computer skills.

KEY PERFORMANCES AREAS:

- Provide comprehensive, quality nursing care to patients/clients in a speciality unit in a cost-effective, efficient manner.
- Assist in planning, organizing and monitoring of objectives of the specialised unit.
- Manage all resources within the unit effectively and efficiently to ensure optimum service delivery.
- Able to plan and organize own work and that of support personnel to ensure proper nursing care.
- Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele).
- Work as part of the multidisciplinary team to ensure good nursing care.
- Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required.
- Ensure compliance with all National, Provincial and Professional prescripts in order to render a safe patient service and improve client satisfaction.
- Participate in the analysis and formulation of nursing policies and procedures.
- Assist in EPMDS evaluation of staff within the unit and participate in monitoring the training need of staff.
- Provide direct and indirect supervision of all staff within the unit and give guidance.
- Order appropriate level of consumables and monitor utilization.
- Ensure that equipment in the unit is adequate and is checked and functional..
- Provide for a safe, therapeutic and hygienic environment.
- Work effectively and amicably, at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences.
- Demonstrate an understanding of Human Resource and Financial Management Policies and Procedures.
- Monitor and evaluate the care and Management of all patients and ensure the maintenance of accurate and complete patient records.

ENQUIRIES : MR M.I SIYAYA ☎ 031 459 6030

APPLICATIONS CAN BE SUBMITTED THROUGH: HAND DELIVERY/ COURIER TO:

R.K. Khan Hospital,
336 R.K. Khan Cir,
Westcliff, Chatsworth 4092
Human Resource Department, 2nd Floor Recruitment Office Opposite Theatre.

ATTENTION: P Makhoba

Applicants are discouraged from sending applications through registered mail/postal services as the hospital will not be responsible for non-collection of those applications.

CLOSING DATE FOR APPLICATIONS IS : 02/10/2026

NO LATE APPLICATION WILL BE ACCEPTED