KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

ST MARY'S DISTRICT HOSPITAL

Private Bag X16 Ashwood 3605
1 Hospital Road, Mariannhill 3610
Tel: 031 717 1127 **Fax:** 031 717 1039

HUMAN RESOURCE MANAGEMENT SERVICES

Enquiries: Mr L.K. Shozi
Telephone: 031-717 1000

TO HEADS OF ALL DEPARTMENTS IN THE KZN PROVINCIAL ADMINISTRATION

VACANCY IN THE DEPARTMENT OF HEALTH: ST MARY'S MARIANNHILL HOSPITAL: ETHEKWINI

CIRCULAR MINUTE: SMMH 06/2026

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

The following documents must be submitted: -

(a) Application for Employment form (Z83) i.e. the most recent form, obtainable at any Government Department or from website –www.kznhealth.gov.za. The Z83 form must be completed in full, failure to do so may result in disqualification.
(b) A detailed Curriculum Vitae (CV) and Certificate/s of Service from previous employer/s endorsed by Human Resources.
(c) Applicants are not required to submit copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only.
(d) Copies of educational qualifications, Identity/passport Documents, and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies.
(e) It is the applicant's responsibility to have a foreign qualification, which is the inherent requirement of the job, evaluated by the South African Qualification Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.
(f) Applications may be hand delivered, submitted via post and emailed to StMarysHospital.HRJobApplication@kznhealth.gov.za

2. The reference number and position for which you are applying (as stated in the advert) must be clearly indicated in the column provided on the form Z83.

NB. Failure to comply with the above instructions will disqualify applicants.

a) Please note that due to a large number of applications received, applications will not be acknowledged. However, should you not receive any response after three (03) months from the closing date of this advert; consider your application as unsuccessful.

b) People with disabilities should feel free to apply for the posts.

c) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA,

d) Verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

e) The Department reserves the right not to fill the post/s.

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the department.

PLEASE NOTE THAT DUE TO FINANCIAL CONSTRAINTS NO S&T CLAIMS WILL BE PAID

Enquiries : Ms ALD Nsibande (Acting Deputy Manager Nursing)
Telephone : 031 717 1000

Closing Date : 25th September 2026

Application to be forwarded to:

Human Resources Department
St Mary's Mariannhill Hospital
Private Bag X16
Ashwood, 3605

OR Hand delivered to:

The Human Resource Manager
1 Hospital Road
Mariannhill
3610
Attention: Mr L.K. Shozi

Original Signed Acting CEO **14th September 2026**

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ACTING CHIEF EXECUTIVE OFFICER **Date**

KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

POST	:	**PROFESSIONAL NURSE GENERAL (GRADE 1)**
CENTRE	:	**ST MARY'S DISTRICT HOSPITAL MARIANNHILL**
SECTION	:	**NURSING COMPONENT**
NO OF POSTS	:	**03**
REFERENCE NO	:	**SMMH /04/NURS/2026**
SALARY	:	**Grade 1 R337 359 per annum**
BENEFITS	:	**13th Cheque** **Medical aid and housing allowance (optional and provided incumbent Meets the requirements)**

MINIMUM REQUIREMENTS FOR GRADE 1 POST:

- Senior Certificate
- Diploma / Degree in general nursing or equivalent Qualification that allows registration with the SANC as a Professional Nurse
- Registration with S.A.N.C. as a Professional nurse
- Current South African Nursing Council receipt – license to practice (2026)
- Proof of current and previous experience endorsed by Human Resources
- All successful candidates will have to spend one (01) year in service

KNOWLEDGE AND SKILLS

- Knowledge of nursing care processes and procedures, nursing statues and other legal framework such as: Nursing Act, Health Act, Patient's Rights Charter, Batho Pele Principles, Public Service Regulations, Labour Relation Act, Disciplinary Code and Procedure, etc.
- Good skills in: Communication, report writing, facilitation, co-ordination, planning & organizing, decision making, computer usage.
- Ability to formulate patient related policies.
- Basic understanding of HR and Financial policies and procedures.
- Team building and cross cultural awareness.

KEY PERFORMANCE AREAS

- Perform comprehensive evidence-based quality nursing practice in accordance with the scope of practice and set nursing standards.
- Assess patient's needs, identify early warning signs (EWS), plan care interventions and monitor recovery progress
- Administer prescribed treatment, medication and clinical procedures accurately
- Enforce infection prevention and control (IPC), occupational health and safety (OHS) and waste management protocols.
- Ensure correct documentation of all nursing records registers and participate in clinical audits.
- Ensure ongoing elimination of all risk's patients' safety related risks through good clinical governance.

- Uphold high level of Ethics and Professionalism.
- Coordinate and participate in Continuous Professional development (CPD), Inservice training and clinical audits.
- Co-ordinate the implementation of Patients' Rights Charter, Batho Pele Principles and all relevant clinical governance.
- Ensures effective and efficient control of surgical sundries, pharmaceutical, equipment and human resource.
- Compile and analyse daily, weekly, monthly and quarterly statistics and the use of information for future planning
- Active involvement in the upholding set standards in line with IHRM, Norms and standards (OHSC) to ensure patient and staff safety.
- Work as part of the multidisciplinary team to ensure good nursing care and work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial and religious differences.
- Assist the Unit Manager with overall management and necessary support for the effective functioning of the unit.

Closing Date: 25th September 2026

Enquires: Ms ALD Nsibande
Acting Deputy Manager Nursing

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Ashwood, 3605

OR Hand delivered to:

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1 Hospital Road
Mariannhill
3610
Attention: Mr L.K. Shozi

Original Signed by Acting CEO **14th September 2026**

ACTING CHIEF EXECUTIVE OFFICER **DATE**