KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 09/10/2026
Closing Date: 21/10/2026

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Hlabisa Hospital

Province: KwaZulu-Natal

Department of entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods/ service is required: **HLABISA HOSPITAL**

Date Submitted: **08/10/2026**

ITEM CATEGORY AND DETAILS

Quotation number: **ZNQ: HLB: 160 26-27**

Item Category: Services

Item Description: **MAINTENANCE OF GARDEN AND GROUNDS: HLABISA HOSPITAL: ONE MONTHS CONTRACT**

Quantity (if supplies):

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: **Compulsory Site Meeting**

Date: **14 OCTOBER 2026**

Time: **11H00**

Venue: **HLABISA HOSPITAL SCM GATE**

QUOTES CAN BE COLLECTED FROM: SITE MEETING

QUOTES SHOULD BE DELIVERED TO: 60 SAUNDERS STREET, HLABISA HOSPITAL MAINGATE TENDERBOX, HLABISA, 3937

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: **N.L DLAMINI**

Email: **hlabisa.quotations@kznhealth.gov.za**

Contact number: 035 838 8676

Finance Manager Name: MS G.S GUMBI

Finance Manager Signature: _____

Quotation No.	**HLB 160 26/27**
Quotation Description	**MAINTENANCE OF GARDEN AND GROUNDS: ONE MONTH CONTRACT**
Company Name	

EVALUATION CRITERIA
This institution intends to evaluate valid quotations using four (4) evaluation stages.
Stage 1: Administrative Compliance, Compulsory and Mandatory Requirements
Stage 2: Capacity to Deliver
Stage 3: Price and Preference Points System (Specific Goals)

STAGE 1: ADMINISTRATIVE, COMPULSORY COMPLIANCE AND MANDATORY REQUIREMENTS

NO.	REQUIREMENTS	INCLUDED IN THE PUBLISHED DOCUMENT?	TO BE RETURNED BY BIDDER/ TENDERER?
	Administrative Compliance		
1.	PARTICULARS OF QUOTATION	YES	YES
2.	OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01	YES	YES
3.	BIDDER'S DISCLOSURE (SBD4)	YES	YES
4.	GENERAL CONDITIONS OF CONTRACT (GCC)	YES	YES
5.	SPECIAL CONDITIONS OF CONTRACT (SCC)	YES	YES
6.	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)	YES	YES
	Compulsory Compliance		
7.	SUPPLIER UPDATED CIPC REGISTRATION DOCUMENTS	NO	YES
	Mandatory Requirements		
8.	• UPDATED LETTER OF GOOD STANDING FROM DEPARTMENT OF LABOUR, NATURE OF BUSINESS: **GRASS CUTTING, CLEANING OF SERVICES, TREE FELLING, CUTTING VEGETATION AND FENCING**	NO	YES

STAGE 2: CAPACITY TO DELIVER

1.	As part of risk management, if there is valid proof that the bidder was previously issued with an order and thereafter failed to deliver without acceptable reasons, the bidder will be treated as a defaulter and will not progress to the next stage of evaluation at Hlabisa Hospital.

STAGE 3: PRICE AND PREFERENCE POINTS

The value of this quotation is estimated not to exceed R 50 000 000 (inclusive of all applicable taxes), therefore the 80/20 preference point system shall be applicable. Points for this quotation will be awarded for:

CATEGORY	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and must not exceed	**100**

The Department has identified the following specific goal:

Specific Goal	Number of Points allocated	Proof To Claim Specific Goal (Returnable Documents)
RDP Goal: Full points allocated to promote enterprises located in a specific District for work to be done or service to be rendered in that District. **UMKHANYAKUDE DISTRICT MUNICIPALITY**	20	1. CIPC Certificate (Umkhanyakude District) N.B.: Hlabisa Hospital will only accept addresses on CSD that was created before the advertising of quotation. Any address amended from date of advert until closing date will not be located 20 points for specific goals.
NOTE: **Should a responsive bidder fail to submit proof to claim points, as stated above this will not result in disqualification; however, the bidder will not be awarded points for specific goals.**		

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EVALUATION CRITERIA

HLB: 160 26/27

Phase 3: Technical Evaluation / Functionality Criteria

No.	EVALUATION CRITERIA	WEIGHTING	SCORING (FOR OFFICIAL USE)
1.	**COMPANY EXPERIENCE**	30	
1.1	Years of experience in cutting grass or gardens and grounds services (Proof of Experience must be signed and stamped by previous employer). o 1 Years or more : 15 Points o Less than 1 years : 10 Points o No proof of experience : 5 Points **Returnable:** 1. Detailed company profile demonstrating proven experience. 2. Attach letter, contract or service level agreement for at least one traceable trade Note: The department reserves the right to check authenticity of information provided, a tender who fail to submit returnable documents will not score points. **References to support your experience**		
2.	**FINANCIAL CAPACITY**	40	
2.1	**Financial Capacity:** Submit Letter of Good Standing from the bank indicating turnover in the past 6 months (NB: Not the current bank balance). This is to demonstrate financial capabilities of the applicant to effectively and efficiently execute the contract: Turnover amounts are scored as follows: ✓ R100,000.00 or more for the past 6 months : 25 Points ✓ Less than R100 000.00 for the past 6 months : 10 Points ✓ No proof/letter of turnover : 5 Points		
3	**ROLL-OUT PLAN**	30	
3.1	The bidder must submit detailed project roll-out plan on how they intend to execute the contract with the following minimum requirements: • Project rollout activities: **10 Points** • Project initiation activities: **10 Points** • Key Milestones and other activities: **10 Points**		
MINIMUM QUALIFYING SCORE(A Bidder that fails to obtain the **65** minimum qualifying score for functionality as indicated in the bid document is not an acceptable tender and will not proceed to the next phase 4 for Price and Preference Points System).			